

## DISTANCE TESTING FOR GRANDCHÊNE

We understand that returning to France for in-person testing is not always feasible. While we **prefer to assess children in person**, we can arrange distance testing when necessary.

### How Distance Testing Works

Once we inform you that we wish to proceed with distance testing, please follow these steps:

1. **Identify an Invigilator:** Provide the name, position, and email address of a non-teaching staff member at your child's current school who is willing to invigilate the test. **We prefer this person not be your child's English teacher.**
2. **Schedule the Test:** Coordinate with the invigilator to set a testing date and time that fits their availability and the student's timetable. Communicate this final date to Admissions.
3. **Receive the Test:** The written test will be emailed to the invigilator a couple of days prior to the scheduled date to allow for any technical issues.
4. **Send Results:** Immediately after the student completes the test(s), the invigilator must **scan the student's answers** and email them back to the GrandChêne for marking.

### Oral Assessment

If the results of the written test are satisfactory, we will proceed to an oral assessment.

- **Arrangement:** The oral assessment will be organized via video conference directly with the family. Alternatively, this may be organized in person if it coincides with a family visit to France.
- **Flexibility:** We request that families be **flexible with scheduling**, as our teachers conduct these assessments outside of school hours and must account for time differences.
- **Conditions:** The assessment must be taken by the student alone. **Parents and older siblings are not permitted to be present** or offer any assistance before or during the assessment.
- **Notification:** You will be informed of the results as quickly as possible; there is no need to contact us for updates.